



NEW MEMBERS ENROLMENT FORM

Bronze, Silver and Gold Squads

Contact Details:

Parent's Name (if child under 18 years): _____

Address: _____ P/Code: _____

Telephone: (H): _____ (W): _____ Mobile: _____

Email address: _____

Swimmers Details:

Swimmer 1

Name:	DOB:	Level:	Day:	Time:	XC Student: Y / N	Medical
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Swimmer 2

Name:	DOB:	Level:	Day:	Time:	XC Student: Y / N	Medical
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Swimmer 3

Name:	DOB:	Level:	Day:	Time:	XC Student: Y / N	Medical
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Swimmer 4

Name:	DOB:	Level:	Day:	Time:	XC Student: Y / N	Medical
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Note:

A 10% discount applies for Xavier College students, Stephenson Centre members, and parents with 3 or more participants in the program and for a child attending more than one session per week.

Emergency Contact Details:

Name of Emergency Person: _____

Relationship to Swimmer/s: _____

Phone No: _____ Work: _____ Mobile: _____

PLEASE TURN OVER...

Terms and Conditions

1. Children must be aged 4½ years or over and/or must be able to stand in the shallow area that is 1 meter deep.
2. All new swimmers to the program require an assessment to ensure they are placed in the correct class.
3. No swimming will be allowed on days not originally specified, as there is a maximum number per class.
4. **Payment** of 50% to be made at the time of enrolment. Balance of payments are required by the 2nd week of term. We accept cash, cheque or credit cards (excluding AMEX and Diners)
5. **Refunds/Credits:** No make-up classes are available for children who miss a class. All applications for Refunds or Credits must be placed in writing on the Refund/Credit Application Form and must include a reason for Refund/Credit request. Refunds are issued in the form of a cheque, which will incur a \$10 administration fee and may take up to four (4) weeks to process. Refunds/Credit forms are to be returned to the Aquatic Education Manager within (1) month of the missed lessons.
6. **Missed Lessons**
We understand that at times you or your child/children are unable to attend lessons for a range of reasons. The Stephenson Swim School do not offer make-up lessons. Please notify the centre prior to the start of the lesson that you are unable to attend.

If the absence is due to illness and a medical certificate can be provided, you are eligible to apply for a credit for up to two (2) lessons per term per child.
7. **Cancel Lessons:** to cancel your lessons, you must notify the Aquatic Education Manager and apply for a credit or refund.
8. **Administration & Special Conditions:**
Participants under the age of 10 years must be presented to their teachers at the beginning of each lesson and picked up at its conclusion by an adult over 16 years of age.

If you or your children have had "Gastro" or Diarrhoea type symptoms, please refrain from using the pool for at least four weeks.
9. Students will NOT be re-enrolled for the following term/quarter with outstanding accounts.
10. Re-Booking will commence the last 2 weeks of each term. Notice and forms will be sent via the mail to each family.
11. Parents are advised to place their child's name on the 'Waiting List' for vacancies arising at a later date.
12. If you have any queries please contact the Swim School on 9854 5427.

Important:

I have read and agree to the above terms and conditions of The Stephenson Centre Squad Program.

Signed: _____ Print Name: _____ Date: _____
Parent / Guardian

Please Note:

The Stephenson Centre is a Xavier College facility. There may be instances whereby the College requires the use of the pool. As much warning as possible will be given to swimmers in these circumstances.

Office Use Only

SMS Entry: Date: _____ Payment Made: Signed: _____